

# Annual Backflow Checklist for Quebec Property Managers

An organizational tool grounded in the cited official sources. It is not legal advice or a compliance determination.

## 1 — Inventory

- Maintain a device list by property, including location and identifier.
- Flag unknown devices or areas that require a field inventory.
- Keep site-access contact details current.

## 2 — Due date and verifier

- Locate the last verification date and plan the applicable annual follow-up.
- Confirm testing will be performed by a person with appropriate active verifier status.
- Share access information and estimated device count before the visit.

## 3 — After the visit

- File the report provided to the owner or occupant against the correct property and device.
- Record deficiencies and assign responsibility for correction and retesting.
- Create the next due date and responsible reminders.

Sources: Quebec Construction Code, Chapter III — Plumbing; RBQ backflow-preventer guidance; CMMTQ DAr technical resources; Réseau Environnement verifier certification program.